

RETURN/ EXCHANGE FORM

Please fill out the section for the action you would like to complete. If you are **RETURNING** and **EXCHANGING**, please fill out **BOTH** sections.

Items for RETURN: Please complete this section for all items that are being returned. If you do not wish to exchange, you will be refunded to your original form of payment.

Return Item	Reason for return	Size	Total

IF ADDITIONAL LINES ARE NEEDED, PLEASE ATTACH ANY SHEET OF PAPER TO CONTINUE YOUR LIST.

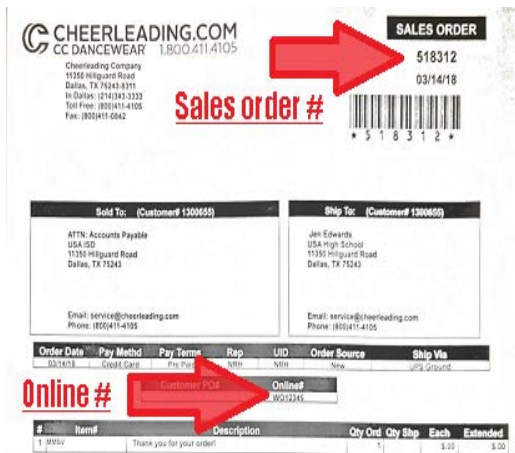
Items for EXCHANGE: Please complete this section for all items you would like to receive. If you return more items than you exchange, the difference will be refunded to your original form of payment. If you exchange for more items than you return, you will be contacted before shipment to pay the new balance.

Exchange Item	Description	Size	Total

IF ADDITIONAL LINES ARE NEEDED, PLEASE ATTACH ANY SHEET OF PAPER TO CONTINUE YOUR LIST.

CUSTOMER REQUEST – Please call or email me:

- I ordered with a team/group, or do not have a Sales order receipt.
 I would like a quote for expedited shipping back to me.
 Other Phone: _____
- I would like a quote for a NEW order.
 To pay the balance on this exchange.
 Email: _____



↓ CUT ALONG THE DOTTED LINE AND PLACE ON RETURN BOX ↓

Name: _____	
Address: _____	
ATTN: CHEERLEADING.COM RETURNS	
11350 HILLGUARD ROAD	
DALLAS, TX 75243	
SALES ORDER # _____	OR ONLINE# _____

We thank you for your order and would like to remind you of the following: Our return policy for in-stock, **non-custom** items is 14 days from receipt of merchandise. All items **must** be returned in new and unused condition. Using your carrier of choice, please mail your items with this form back to the address above. **CUSTOMER IS RESPONSIBLE FOR RETURN SHIPPING COST.** You will not be charged shipping to mail out your exchanges. If you are returning shoes, please DO NOT use the shoe box as the shipping box. **ALL** worn shoes and shoe boxes with names written, scratches, tape, or postage on them will be entered as **damaged** and will incur a \$5 restock fee. **We strongly recommend using a trackable shipping service such as UPS or United States Postal Service Priority Mail. We do not accept returns shipped C.O.D. Please see www.cheerleading.com/returns for complete return policy.**

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