

EXCHANGES / RETURNS - MADE EASY!

Customer Name: _____

Sales Order #: _____

*Please review our Returns, Corrections and Exchange Policies located on the other side of this form before sending items back to us.

FROM: _____

TO: Cheerleading Company / CC Dancewear
 ATTN: Returns
 11350 Hillguard Road
 Dallas, TX 75243

RA/Sales Order #: _____ Customer #: _____

 Cut along dotted line and paste to return box.  Shipping Label

Step 1: Please fill out the chart below with the items you are returning.

ITEM #	Description	Reason for Return	Color	Size	Quantity

Step 2: Please check one.

- A) Exchange / New Items.** Please fill out the chart with the items you wish to receive in exchange.
- B) Return items for credit to original payment.**

ITEM #	Description	Color	Size	Quantity

- Credit Card #:** _____ **Name:** _____
Expiration Date: _____ **Shipping Address:** _____
 Check Number: _____ **City / State / Zip:** _____
Daytime Phone #: _____
Email Address or Alt. Phone: _____

Step 3: Please return this form along with the merchandise you wish to return so we may quickly and accurately process your request. When addressing the package, detach and use the shipping label above. Don't forget to include your return address. Properly secure the label to the package.

Step 4: Ship your return via a trackable ground service. Please use either UPS, FedEx, or United States Postal Service Priority Mail Service. **No C.O.D.'s will be accepted.**

****The following items are not returnable or exchangeable: Custom Uniforms, Custom Poms, Custom Bows, bodywear, and any personalized items. All non-custom items may be returned, within 14 days of shipment, provided the items are new and in unused condition, and are in the original packaging. If you are returning shoes, please do not use the shoe box as the shipping box. All shoe boxes must have no writing, tape or postage affixed to the shoe box to receive credit for the item. Megaphone returns will incur a \$5.00 restock/cleaning fee per megaphone over 13". We regret that we are unable to accept worn or soiled merchandise for return or exchange. We reserve the right to reject items received for return or exchange. If an item is not returned in resalable condition, it may be returned to you and you will be responsible for return shipment fees.**

*Return shipping charges may apply to some exchanges.